

Appendix I

Charnwood Borough Council GF Head of Services Revenue Monitoring Report as at December 2023 Period 202309		Year-to-Date (YTD)					YTD Variance as % of YTD Budget	
		Full Year Budget	Amount	Accruals	Outstanding PO's	Current Budget		Variance Under/ (Over)
		£000's	£000's	£000's	£000's	£000's		£000's
Chief Executive Directorate								
	Chief Executive's Team	272	211	0	0	206	(5)	-2.6%
	Head of Transformation, Strategy and Performance	1,066	857	1	8	866	0	0.1%
		1,338	1,068	1	8	1,072	(5)	-0.5%
Housing and Wellbeing Directorate								
	Head of Strategic Housing	525	(66)	61	80	292	216	74.0%
	Housing and Wellbeing	858	699	9	3	713	2	0.2%
		1,383	634	70	83	1,004	217	21.6%
Finance, Governance and Contracts Directorate								
	Head of Contracts: Leisure,Waste and Environment	7,201	5,131	64	248	5,301	(141)	-2.7%
	Director Finance, Governance and Contracts	138	103	0	0	103	0	0.1%
	Head of Finance	1,472	875	8	5	943	55	5.8%
	Head of Governance	1,616	1,273	41	6	1,270	(50)	-3.9%
		10,427	7,381	112	259	7,616	(136)	-1.8%
Commercial and Economic Development Directorate								
	Head of Assets and Property	212	139	27	39	185	(21)	-11.1%
	Director Commercial and Economic Development	(1,335)	(1,028)	0	0	(1,042)	(14)	1.3%
	Head of Economic Development and Regeneration	493	502	38	12	458	(95)	-20.7%
		(630)	(386)	65	51	(399)	(129)	32.4%
Customer Experience Directorate								
	Customer Experience	5,826	5,637	15	76	5,708	(20)	-0.3%
	Director Customer Experience	112	84	0	0	84	1	0.7%
	Head of Planning and Growth	1,550	1,131	92	20	1,113	(130)	-11.6%
	Head of Regulatory and Community Safety	1,978	1,461	29	64	1,597	43	2.7%
		9,465	8,313	137	160	8,503	(106)	-1.2%
Grand Total		21,984	17,009	386	561	17,797	(159)	-0.9%

Appendix 2

		Full Year		As at December 2023 202309				Variance £000's	
		Current Budget	Current Budget	Amount	Accruals	Outstanding PO's	Total		
		£000's	£000's	£000's	£000's	£000's	£000's		
Salaries-Basic	Expenditure	13,843	10,179	7,043	0	0	7,043	3,135	<i>Favourable</i>
Employers NI	Expenditure	0	0	692	0	0	692	(692)	<i>Adverse</i>
Employer Pension Costs	Expenditure	0	0	2,297	0	0	2,297	(2,297)	<i>Adverse</i>
Apprentice Levy	Expenditure	36	27	31	0	0	31	(4)	<i>Adverse</i>
Corporate Managed Vacancy Savings	Expenditure	(132)	(39)	0	0	0	0	(39)	<i>Adverse</i>
Subtotal Net Salaries		13,747	10,167	10,062	0	0	10,062	105	Favourable
Agency Staff	Expenditure	500	465	1,052	18	0	1,070	(605)	<i>Adverse</i>
Added Years	Expenditure	83	0	(11)	0	0	(11)	11	<i>Favourable</i>
Travel Exps/Car Allowance	Expenditure	122	93	78	0	0	78	15	<i>Favourable</i>
Subtotal Other Direct Employee Costs		706	558	1,119	18	0	1,137	(580)	Adverse
Total Direct Employee Costs		14,453	10,725	11,181	18	0	11,200	(475)	Adverse

		Full Year		As at December 2023 202309				Variance £000's	
		Current Budget	Current Budget	Amount	Accruals	Outstanding PO's	Total		
		£000's	£000's	£000's	£000's	£000's	£000's		
Employee Insurance Premiums	Expenditure	170	170	176	0	0	176	(6)	<i>Adverse</i>
Premises Insurance Premiums	Expenditure	417	417	475	0	0	475	(58)	<i>Adverse</i>
Transport Insurance Premiums	Expenditure	30	30	36	0	0	36	(7)	<i>Adverse</i>
Insurance Premiums	Expenditure	4	4	4	0	0	4	0	<i>Favourable</i>
Cyber Insurance	Expenditure	107	107	27	0	0	27	80	<i>Favourable</i>
Subtotal Insurance Premiums		728	728	718	0	0	718	9	Favourable
Electricity	Expenditure	551	332	324	1	0	325	7	<i>Favourable</i>
Gas	Expenditure	144	86	72	0	0	72	14	<i>Favourable</i>
Metered Water Charge	Expenditure	60	36	37	0	0	37	(1)	<i>Adverse</i>
Unmeasured Water Charges	Expenditure	30	18	24	0	0	24	(6)	<i>Adverse</i>
Subtotal Utilities		785	472	457	1	0	458	14	Favourable
NNDR	Expenditure	633	633	469	0	0	469	164	<i>Favourable</i>
BID Levy	Expenditure	13	13	11	0	0	11	2	<i>Favourable</i>
Subtotal NNDR & BID		646	646	480	0	0	480	165	Favourable
Total Utilities		2,158	1,845	1,656	1	0	1,656	189	Favourable

Contracts (Table 3)		Full Year		As at December 2023 202309					Variance £000's	
		Current Budget £000's	Current Budget £000's	Amount £000's	Accruals £000's	Outstanding PO's £000's	Total £000's			
Shared Services Contractor	Expenditure	2,822	2,822	2,822	0	0	2,822	(1)	<i>Adverse</i>	
Capita - Additional Payments	Expenditure	50	50	122	1	0	123	(73)	<i>Adverse</i>	
Additional Capita Subsidy	Income	0	0	(73)	0	0	(73)	73	<i>Favourable</i>	
Charge to CAPITA	Income	(66)	(35)	(73)	0	0	(73)	39	<i>Favourable</i>	
Capita - Pass through (Rent/Legal)	Expenditure	54	34	34	0	0	34	(0)	<i>Adverse</i>	
Subtotal Revenues and Benefits (Capita)		2,859	2,871	2,832	1	0	2,833	38	Favourable	
Environmental Services Contract - Basic	Expenditure	6,622	4,967	4,941	0	0	4,941	26	<i>Favourable</i>	
Environmental Serv Contract - Variation	Expenditure	24	0	18	0	3	21	(21)	<i>Adverse</i>	
Env Serv Contract - Commercial Waste Variation	Expenditure	96	64	82	0	0	82	(18)	<i>Adverse</i>	
Leicester County Council	Expenditure	321	298	228	0	50	279	19	<i>Favourable</i>	
Trade Waste Collection Charges	Income	(180)	(178)	(195)	0	0	(195)	18	<i>Favourable</i>	
Subtotal Environmental Services (Serco)		6,883	5,151	5,074	0	53	5,126	24	Favourable	
MOS Contract - Basic	Expenditure	1,325	994	883	0	110	994	0	<i>Favourable</i>	
MOS Contract - Variations	Expenditure	54	41	29	0	15	45	(3)	<i>Adverse</i>	
Subtotal MOS Contract - (Idverde)		1,379	1,035	913	0	126	1,038	(3)	Adverse	
Total Contracts		11,121	9,057	8,818	1	178	8,997	59	Favourable	

		Full Year		As at December 2023 202309			Total £000's	Variance £000's	
		Current Budget £000's	Current Budget £000's	Amount £000's	Accruals £000's	Outstanding PO's £000's			
Compensation Pay	Expenditure	4	4	28	0	0	28	(25)	<i>Adverse</i>
Bank Charges	Expenditure	162	121	183	0	0	183	(61)	<i>Adverse</i>
Consultants Fees	Expenditure	383	281	218	78	29	325	(44)	<i>Adverse</i>
Legal Costs/Court Fees	Expenditure	55	42	98	23	8	129	(88)	<i>Adverse</i>
External Audit Fees	Expenditure	95	71	112	7	0	120	(49)	<i>Adverse</i>
Hardware Maint Charge	Expenditure	38	23	33	0	0	33	(9)	<i>Adverse</i>
Software Ann Charges/Maint Costs	Expenditure	668	599	556	2	34	592	7	<i>Favourable</i>
Azure Overage Costs	Expenditure	140	115	134	0	41	174	(59)	<i>Adverse</i>
Hsg Advisory Service	Expenditure	217	159	121	0	0	121	38	<i>Favourable</i>
Subtotal Expenditure		1,763	1,414	1,483	110	112	1,705	(291)	Adverse
Management Contract Income (Fusion)	Income	(311)	(233)	0	0	0	0	(233)	<i>Adverse</i>
Reimbursement	Income	(316)	(161)	(174)	0	0	(174)	12	<i>Favourable</i>
Fees & Charges Misc	Income	(267)	(153)	(143)	0	0	(143)	(10)	<i>Adverse</i>
Car Parking Charges	Income	(758)	(568)	(603)	0	0	(603)	35	<i>Favourable</i>
Contribution towards Costs	Income	(157)	(12)	(42)	0	0	(42)	30	<i>Favourable</i>
Subtotal Income		(1,807)	(1,128)	(961)	0	0	(961)	(167)	Adverse
Bed & Breakfast Expenses	Expenditure	650	488	196	28	42	266	222	<i>Favourable</i>
Homelessness Supported Accommodation	Expenditure	150	100	68	31	34	133	(33)	<i>Adverse</i>
Cont to Bad Debt Provision	Expenditure	2	0	12	0	0	12	(12)	<i>Adverse</i>
Service Charges	Income	(15)	(11)	(12)	0	0	(12)	1	<i>Favourable</i>
Rent-Accommodation	Income	(54)	(41)	(39)	0	0	(39)	(1)	<i>Adverse</i>
Subtotal Bed & Breakfast & Supported Accommodation		734	537	225	59	76	360	177	Favourable
Total Hot Topics		690	823	747	169	188	1,104	(281)	Adverse

Income (Table 5)		Full Year		As at December 2023 202309					Variance £000's	
		Current Budget £000's	Current Budget £000's	Amount £000's	Accruals £000's	Outstanding PO's £000's	Total £000's			
Garden Bins	Income	(1,700)	(1,364)	(1,408)	0	0	(1,408)	44	Favourable	
Bulky Waste Collection	Income	(143)	(107)	(95)	0	0	(95)	(12)	Adverse	
Subtotal Environmental Services		(1,843)	(1,471)	(1,503)	0	0	(1,503)	32	Favourable	
Pre Application Advice	Income	(65)	(49)	(61)	0	0	(61)	12	Favourable	
Building Control Fee Earning	Income	(309)	(232)	(135)	0	0	(135)	(97)	Adverse	
Planning Charges	Income	(1,075)	(806)	(1,304)	0	0	(1,304)	498	Favourable	
Non Fee Earning Building Control	Income	(148)	(148)	(145)	0	0	(145)	(3)	Adverse	
Subtotal Planning		(1,597)	(1,235)	(1,645)	0	0	(1,645)	410	Favourable	
Sales - TH Bar	Income	(180)	(99)	(124)	0	0	(124)	25	Favourable	
Hire Charges-Rooms	Income	(93)	(51)	(50)	0	0	(50)	(1)	Adverse	
Booking Fee Income	Income	(80)	(44)	(65)	0	0	(65)	21	Favourable	
Subtotal Town Hall		(353)	(194)	(239)	0	0	(239)	44	Favourable	
TH Concerts and Shows	Income	(850)	(725)	(942)	0	0	(942)	217	Favourable	
Artists Fees	Expenditure	469	308	465	10	6	481	(173)	Adverse	
Subtotal Town Hall Concerts and Shows		(382)	(417)	(477)	10	6	(461)	44	Favourable	
Property Services Fees and Charges	Income	(55)	(33)	(45)	0	0	(45)	12	Favourable	
Property Services Service Charges	Income	(118)	(94)	(99)	0	0	(99)	4	Favourable	
Southfields Offices Fees and Charges	Income	(169)	(93)	(107)	0	0	(107)	15	Favourable	
Southfields Offices Rent	Income	(145)	(109)	(106)	0	0	(106)	(4)	Adverse	
Property Services Rent - Land	Income	(120)	(105)	(108)	0	0	(108)	4	Favourable	
Property Services Rent	Income	(524)	(431)	(416)	0	0	(416)	(16)	Adverse	
Commercial Properties Rent	Income	(1,544)	(1,201)	(1,202)	0	0	(1,202)	1	Favourable	
Subtotal Commercial & Property Services Income		(2,675)	(2,066)	(2,082)	0	0	(2,082)	16	Favourable	
Scrap Metal - Licence	Income	(0)	(0)	(1)	0	0	(1)	1	Favourable	
Combined Driver Licence Renewal	Income	(20)	(15)	(11)	0	0	(11)	(4)	Adverse	
Disclosure Baring Income	Income	(7)	(5)	0	0	0	0	(5)	Adverse	
Renewal Hackney Carriage Vehicle Licence	Income	(16)	(12)	(15)	0	0	(15)	3	Favourable	
Grant HCVL with Brackets	Income	(18)	(14)	(2)	0	0	(2)	(11)	Adverse	
Private Hire Operators Licence	Income	(7)	(5)	(2)	0	0	(2)	(3)	Adverse	
Premises Licence	Income	(123)	(100)	(105)	0	0	(105)	4	Favourable	
Personal Licence	Income	(4)	(3)	(2)	0	0	(2)	(1)	Adverse	
Licence Plate - Brackets	Income	(1)	(1)	(1)	0	0	(1)	(0)	Adverse	
Temp Events Licence (TEMPS)	Income	(7)	(5)	(7)	0	0	(7)	2	Favourable	
Gambling Act Income	Income	(18)	(16)	(12)	0	0	(12)	(4)	Adverse	
Knowledge Test	Income	(1)	(1)	(1)	0	0	(1)	1	Favourable	
Lott&Amusmnt Registration	Income	(0)	(0)	(1)	0	0	(1)	0	Favourable	
Lott&Amusmnt Renewals	Income	(3)	0	(1)	0	0	(1)	1	Favourable	
Renewal Private Hire Vehicle Licence	Income	(16)	(11)	(5)	0	0	(5)	(6)	Adverse	
Grant PHVL without Brackets	Income	(10)	(7)	(3)	0	0	(3)	(5)	Adverse	
Subtotal Licencing Income		(251)	(195)	(168)	0	0	(168)	(28)	Adverse	
Rent-Stalls/Sites	Income	(361)	(293)	(238)	0	0	(238)	(56)	Adverse	
Land Charges - CON29 search Fee	Income	(158)	(118)	(86)	0	0	(86)	(33)	Adverse	
Private Lifeline Charges	Income	(222)	(166)	(165)	0	0	(165)	(1)	Adverse	
Cemetery Fees and Charges	Income	(109)	(81)	(114)	0	0	(114)	32	Favourable	
Licenses	Income	(8)	(6)	(8)	0	0	(8)	2	Favourable	
Subtotal Other Income		(857)	(666)	(610)	0	0	(610)	(55)	Adverse	
Subsidy	Income	(278)	(209)	(224)	0	0	(224)	15	Favourable	
Dept Communities and Local Government	Income	(341)	(336)	(329)	0	0	(329)	(6)	Adverse	
Subtotal Government Grants		(619)	(544)	(553)	0	0	(553)	9	Favourable	
Total Income		(8,576)	(6,789)	(7,277)	10	6	(7,260)	471	Favourable	

Everything else (Table 6)		Full Year		As at December 2023 202309			Total £000's	Variance £000's	
		Current Budget £000's	Current Budget £000's	Amount £000's	Accruals £000's	Outstanding PO's £000's			
Direct Employee Expenses	Expenditure	55	31	35	0	0	36	(5)	Adverse
Indirect Employee Expenses	Expenditure	149	120	97	7	14	119	1	Favourable
Subtotal other Employees		203	151	133	8	14	155	(4)	Adverse
Repairs & Maintenance	Expenditure	309	243	195	26	58	279	(36)	Adverse
Grounds Maintenance Costs	Expenditure	72	46	29	4	5	37	8	Favourable
Rents	Expenditure	26	21	28	1	0	29	(7)	Adverse
Water Services	Expenditure	2	1	2	0	0	2	(1)	Adverse
Fixtures & Fittings	Expenditure	3	2	1	0	0	1	1	Favourable
Apportionment of Buildings	Expenditure	90	0	0	0	0	0	0	-
Cleaning & Domestic Supplies	Expenditure	67	42	39	1	1	41	1	Favourable
Subtotal other Premises		568	355	294	31	63	388	(34)	Adverse
Direct Transport Costs	Expenditure	6	5	3	0	2	5	(0)	Adverse
Contract Hire & Op Lease	Expenditure	51	20	20	3	1	23	(3)	Adverse
Subtotal other Transport		57	24	23	3	2	28	(4)	Adverse
Equipment, Furniture & Materials	Expenditure	216	162	145	8	13	166	(4)	Adverse
Catering	Expenditure	44	31	32	14	1	47	(17)	Adverse
Clothing Uniform & Laundry	Expenditure	12	9	7	1	1	8	1	Favourable
Printing, Stationery etc	Expenditure	208	153	140	7	1	148	4	Favourable
Services	Expenditure	519	416	419	20	33	472	(56)	Adverse
ICT & Communications	Expenditure	272	210	195	9	1	205	5	Favourable
Expenses	Expenditure	389	292	302	0	0	302	(11)	Adverse
Grants & Subscriptions	Expenditure	623	506	482	18	14	514	(8)	Adverse
Miscellaneous/Services Expenses	Expenditure	88	67	153	23	17	193	(126)	Adverse
Subtotal other Supplies & Services		2,371	1,845	1,876	100	80	2,056	(211)	Adverse
Other Local Authorities	Expenditure	148	63	65	0	0	66	(3)	Adverse
Voluntary Associations	Expenditure	0	0	0	0	0	0	0	-
Private Contractors	Expenditure	304	197	140	45	28	213	(17)	Adverse
Subtotal other Third Party Payments		452	259	205	45	28	279	(20)	Adverse
Government Grants	Income	0	0	(51)	0	0	(51)	51	Favourable
Other Grants Reimbursements & Contributions	Income	(801)	(79)	(168)	0	0	(168)	90	Favourable
Sales	Income	(57)	(32)	(22)	0	0	(22)	(10)	Adverse
Fees & Charges	Income	(163)	(70)	(110)	0	0	(110)	39	Favourable
Fees & Charges	Income	(259)	(191)	(175)	0	0	(175)	(16)	Adverse
External Receipts	Income	(75)	(8)	(1)	0	0	(1)	(7)	Adverse
Land & Property Based Charges	Income	(158)	(117)	(121)	0	0	(121)	3	Favourable
Subtotal other Income		(1,513)	(498)	(648)	0	0	(647)	150	Favourable
Total Everything else		2,138	2,136	1,883	186	188	2,258	(122)	Adverse
Grand Total		21,984	17,797	17,009	386	561	17,955	(159)	Adverse

Appendix 3

	Period 9 Variance	Outturn Forecast Variance Favourable/(Adverse) £'000	Movement
Direct Employee Related Costs			
Net Salaries	105	269	165
Impact of NJC Payaward	0		0
Other Direct Employee Costs	(580)	(850)	(270)
	(475)	(581)	(106)
Utilities			
Insurance Premiums	9	0	(9)
Utilities	14	5	(9)
NNDR & BID	165	165	(0)
	189	170	(19)
Contracts			
Revenues and Benefits (Capita)	38	0	(38)
Environmental Services (Serco)	5	(1)	(6)
Net Commercial Waste	19	0	(19)
MOS Contract - (Idverde)	(3)	(27)	(24)
	59	(28)	(87)
Hot Topics			
Expenditure			
<i>Compensation Pay</i>	(25)		25
<i>Bank Charges</i>	(61)	(36)	25
<i>Consultants Fees</i>	(44)	(38)	6
<i>Legal Costs/Court Fees</i>	(88)	(59)	29
<i>External Audit Fees</i>	(49)	(65)	(16)
<i>Software Ann Charges/Maint Costs</i>	(3)	12	15
<i>Azure Overage Costs</i>	(59)	(17)	42
<i>Hsg Advisory Service</i>	38		(38)
	(291)	(203)	88
Income			
<i>Management Contract Income (Fusion)</i>	(233)	(285)	(52)
<i>Reimbursement</i>	12		(12)
<i>Fees & Charges Misc</i>	(10)	0	10
<i>Car Parking Charges</i>	35	37	2
<i>Contribution towards Costs</i>	30	0	(30)
	(167)	(248)	(81)
Bed & Breakfast & Supported Accommodation			
<i>Bed & Breakfast Expenses</i>	222	200	(22)
<i>Homelessness Supported Accommodation</i>	(33)	0	33
<i>Cont to Bad Debt Provision</i>	(12)	0	12
<i>Service Charges</i>	1	0	(1)
<i>Rent-Accommodation</i>	(1)	0	1
	177	200	23
Income			
Environmental Services	32	24	(8)
Planning	410	583	173
Town Hall	44	18	(26)
Town Hall Concerts and Shows	44	60	16
Commercial & Property Services Income	16	8	(8)
Licencing Income	(28)	(29)	(1)
Other Income	(55)	(75)	(20)
Government Grants	9	20	11
Outwoods sale of wood from tree felling	0	(10)	(10)
Fixed penalties littering from vehicles	0	(15)	(15)
Street management LCC contribution	0	30	30
	471	614	143
Everything else			
Other Employees	(4)	(5)	(1)
Other Premises	(34)	(55)	(21)
Other Transport	(4)	(5)	(1)
Other Supplies & Services	(211)	(281)	(70)
Other Third Party Payments	(20)	(26)	(7)
Other Income	150	200	50
	(122)	(173)	(51)
Total Variance	(159)	(247)	(88)

Appendix 4

Town Hall Current Budget position as at Period 9 202309

		TH Management & Box Office						Town Hall Trading Bars, Concerts & Shows, Lettings					
		Budget	Amount	Accruals	Outstanding PO's	Total	Variance	Budget	Amount	Accruals	Outstanding PO's	Total	Variance
J0304	TH Concerts and Shows	0	0	0	0	0	0	(725,000)	(941,911)	0	0	(941,911)	216,911
D0572	Artists Fees	0	0	0	0	0	0	306,680	462,742	10,290	6,000	479,032	(172,352)
D0541	Stock Account	0	0	0	0	0	0	45,975	55,378	0	0	55,378	(9,403)
J0375	Sales - TH Bar	0	0	0	0	0	0	(99,000)	(123,728)	0	0	(123,728)	24,728
J0448	TH - Catering	0	0	0	0	0	0	(16,500)	(40,057)	0	0	(40,057)	23,557
J0501	Fees & Charges Misc	0	0	0	0	0	0	(38,500)	(22,509)	0	0	(22,509)	(15,991)
J0532	Hire Charges-Rooms	0	0	0	0	0	0	(49,885)	(50,006)	0	0	(50,006)	121
J0573	Booking Fee Income	(44,000)	(64,882)	0	0	(64,882)	20,882	0	0	0	0	0	0
D0408	Ticket Sales Charges	13,420	16,286	1,500	0	17,786	(4,366)	0	0	0	0	0	0
D0409	Bank Charges	14,850	23,020	0	0	23,020	(8,170)	825	999	0	0	999	(174)
		(15,730)	(25,576)	1,500	0	(24,076)	8,346	(575,405)	(659,091)	10,290	6,000	(642,801)	67,396
Employee Costs													
A0101	Salaries-Basic	606,645	444,933	0	0	444,933	161,712	11,100	10,471	0	0	10,471	629
A0108	Apprentice Levy	750	1,641	0	0	1,641	(891)	0	(2)	0	0	(2)	2
A0110	Employers NI	0	32,078	0	0	32,078	(32,078)	0	33	0	0	33	(33)
A0120	Employer Pension Costs	0	129,644	0	0	129,644	(129,644)	0	572	0	0	572	(572)
		607,395	608,295	0	0	608,295	(900)	11,100	11,074	0	0	11,074	26
Utilities													
B0301	Electricity	61,385	61,424	0	0	61,424	(40)	0	0	0	0	0	0
B0302	Gas	26,232	26,194	0	0	26,194	39	0	0	0	0	0	0
B0501	NNDR	17,500	17,465	0	0	17,465	35	0	0	0	0	0	0
B0504	BID Levy	500	525	0	0	525	(25)	0	0	0	0	0	0
B0601	Metered Water Charge	5,296	3,864	0	0	3,864	1,432	0	0	0	0	0	0
B0602	Unmeasured Water Charges	1,083	1,012	0	0	1,012	71	0	0	0	0	0	0
		111,996	110,484	0	0	110,484	1,512	0	0	0	0	0	0
All other Expenditure													
A02	Indirect Employee Expenses	600	555	0	0	555	45	0	0	0	0	0	0
B01	Repairs & Maintenance	31,875	28,088	8,991	2,777	39,855	(7,980)	0	0	0	0	0	0
B09	Cleaning & Domestic Supplies	5,700	5,703	100	400	6,203	(503)	450	859	0	0	859	(409)
C05	Travelling Expenses	825	186	0	0	186	639	0	0	0	0	0	0
D01	Equipment, Furniture & Materials	17,075	11,287	854	315	12,456	4,619	20,900	21,227	1,468	1,072	23,768	(2,868)
D02	Catering	0	0	0	0	0	0	18,218	17,797	12,950	25	30,772	(12,555)
D03	Clothing Uniform & Laundry	2,700	2,138	0	400	2,538	162	0	0	0	0	0	0
D04	Printing, Stationery etc	1,425	911	0	16	927	498	17,775	24,859	0	0	24,859	(7,084)
D05	Services	3,500	3,399	0	300	3,699	(199)	3,375	2,110	897	960	3,967	(592)
D06	ICT & Communications	1,350	1,699	0	0	1,699	(349)	3,525	8	0	0	8	3,517
D08	Grants & Subscriptions	0	7,018	75	5,511	12,604	(12,604)	6,300	4,215	0	0	4,215	2,085
D10	Miscellaneous/Services Expenses	0	224	0	0	224	(224)	17,250	15,833	15,559	388	31,780	(14,530)
		65,050	61,208	10,019	9,719	80,947	(15,897)	87,793	86,908	30,875	2,445	120,228	(32,436)
All other Income													
J02	Other Grants Reimbursements & Contributions	0	0	0	0	0	0	(1,800)	0	0	0	0	(1,800)
J03	Sales	0	0	0	0	0	0	(14,650)	(3,953)	0	0	(3,953)	(10,697)
J05	Fees & Charges	(2,850)	(2,859)	0	0	(2,859)	9	(2,400)	(3,400)	0	0	(3,400)	1,000
		(2,850)	(2,859)	0	0	(2,859)	9	(18,850)	(7,353)	0	0	(7,353)	(11,497)
Grand Total		765,861	751,552	11,519	9,719	772,791	(6,929)	(495,362)	(568,462)	41,165	8,445	(518,851)	23,489

Industrial Units Current Budget position as at Period 9 202309

	Oak, Ark and Woodgate Business Units						Industrial Sites					
	Budget	Amount	Accruals	Outstanding PO's	Total	Variance	Budget	Amount	Accruals	Outstanding PO's	Total	Variance
Rent and Service Charge Income												
Property Services Rent	(180,325)	(173,017)	0	0	(173,017)	(7,308)	(223,575)	(214,705)	0	0	(214,705)	(8,870)
Property Services Service Charges	(69,300)	(74,671)	0	0	(74,671)	5,371	(24,975)	(23,855)	0	0	(23,855)	(1,120)
Property Services Fees and Charges	(33,161)	(45,196)	0	0	(45,196)	12,036	0	0	0	0	0	0
	(282,786)	(292,885)	0	0	(292,885)	10,099	(248,550)	(238,560)	0	0	(238,560)	(9,990)
Employee Costs												
	0	0	0	0	0	0	0	0	0	0	0	0
Utilities												
Electricity	49,299	49,261	0	0	49,261	37	320	160	135	0	295	25
Gas	9,155	9,142	0	0	9,142	13	0	0	0	0	0	0
NNDR	2,800	2,796	0	0	2,796	4	20,700	20,409	0	0	20,409	291
Metered Water Charge	4,333	8,817	0	0	8,817	(4,484)	0	0	0	0	0	0
Unmeasured Water Charges	481	725	0	0	725	(244)	0	0	0	0	0	0
	66,068	70,742	0	0	70,742	(4,674)	21,020	20,569	135	0	20,704	316
All other Expenditure												
Repairs & Maintenance	23,816	30,320	2,591	5,832	38,742	(14,926)	3,700	90	200	2,149	2,439	1,261
Cleaning & Domestic Supplies	12,975	10,670	191	334	11,195	1,780	0	0	0	0	0	0
Equipment, Furniture & Materials	4,675	1,686	48	630	2,364	2,311	0	0	0	0	0	0
Catering	75	0	0	0	0	75	0	0	0	0	0	0
Printing, Stationery etc	550	1,411	123	267	1,801	(1,251)	0	0	0	0	0	0
Services	2,083	1,850	0	0	1,850	233	0	0	0	0	0	0
ICT & Communications	11,662	9,894	678	450	11,022	640	0	0	0	0	0	0
	55,837	55,831	3,632	7,513	66,975	(11,138)	3,700	90	200	2,149	2,439	1,261
All other Income												
Fees & Charges	117	0	0	0	0	117	0	0	0	0	0	0
	117	0	0	0	0	117	0	0	0	0	0	0
Grand Total	(160,764)	(166,312)	3,632	7,513	(155,168)	(5,596)	(223,830)	(217,901)	335	2,149	(215,417)	(8,412)

Planning and Building Control Current Budget position as at Period 9 202309

	Planning						Building Control					
	Budget	Amount	Accruals	Outstanding PO's	Total	Variance	Budget	Amount	Accruals	Outstanding PO's	Total	Variance
Rent and Service Charge Income												
Pre Application Advice	(48,750)	(60,941)	0	0	(60,941)	12,191	0	0	0	0	0	0
Providing Information	(75)	(773)	0	0	(773)	698	0	0	0	0	0	0
Planning Charges	(806,400)	(1,304,183)	0	0	(1,304,183)	497,783	0	0	0	0	0	0
High Hedges Complaints	(300)	0	0	0	0	(300)	0	0	0	0	0	0
S106 Developer Contribution	(7,650)	(526)	0	0	(526)	(7,124)	0	0	0	0	0	0
Building Control Fee Earning	0	0	0	0	0	0	(231,750)	(135,074)	0	0	(135,074)	(96,676)
Plng App Public Footpath Diversion Order	0	0	0	0	0	0	(2,325)	0	0	0	0	(2,325)
St Naming & Numbering	0	0	0	0	0	0	(10,125)	(9,520)	0	0	(9,520)	(605)
Non Fee Earning Building Control	0	0	0	0	0	0	(148,000)	(144,865)	0	0	(144,865)	(3,135)
	(863,175)	(1,366,423)	0	0	(1,366,423)	503,248	(392,200)	(289,459)	0	0	(289,459)	(102,741)
Employee Costs, Agency and Consultancy												
Salaries-Basic	1,417,600	923,962	0	0	923,962	493,638	343,725	208,696	0	0	208,696	135,029
Agency Staff	225,600	731,569	9,942	0	741,511	(515,911)	82,200	157,297	0	0	157,297	(75,097)
Apprentice Levy	3,525	3,500	0	0	3,500	25	750	800	0	0	800	(50)
Employers NI	0	97,356	0	0	97,356	(97,356)	0	21,991	0	0	21,991	(21,991)
Employer Pension Costs	0	318,402	0	0	318,402	(318,402)	0	76,201	0	0	76,201	(76,201)
Travel Exps/Car Allowance	23,425	17,120	0	0	17,120	6,305	13,425	7,565	0	0	7,565	5,860
Consultants Fees	143,625	67,476	58,401	11,829	137,706	5,919	900	1,163	0	4,381	5,543	(4,643)
	1,813,775	2,159,386	68,343	11,829	2,239,557	(425,782)	441,000	473,712	0	4,381	478,092	(37,092)
Utilities												
	0	0	0	0	0	0	0	0	0	0	0	0
All other Expenditure												
Direct Employee Expenses	300	0	0	0	0	300	75	0	0	0	0	75
Indirect Employee Expenses	9,625	22,423	2,107	350	24,880	(15,255)	2,175	0	0	0	0	2,175
Equipment, Furniture & Materials	450	161	0	0	161	289	375	0	0	0	0	375
Clothing Uniform & Laundry	75	148	0	0	148	(73)	450	77	0	0	77	373
Printing, Stationery etc	34,575	23,998	2,424	12	26,434	8,141	1,125	6,879	0	0	6,879	(5,754)
Services	6,875	53,486	19,325	3,200	76,011	(69,136)	2,175	392	0	0	392	1,783
ICT & Communications	14,175	8,423	0	0	8,423	5,752	4,725	998	0	0	998	3,727
Grants & Subscriptions	10,600	33,062	0	0	33,062	(22,462)	32,775	2,476	0	0	2,476	30,299
Miscellaneous/Services Expenses	225	0	0	0	0	225	675	0	0	0	0	675
	76,900	141,701	23,856	3,562	169,119	(92,219)	44,550	10,821	0	0	10,821	33,729
All other Income												
Other Grants Reimbursements & Contributions	(3,000)	0	0	0	0	(3,000)	0	0	0	0	0	0
Sales	(75)	0	0	0	0	(75)	0	0	0	0	0	0
Fees & Charges	0	0	0	0	0	0	(3,225)	0	0	0	0	(3,225)
Fees & Charges	0	0	0	0	0	0	(2,325)	(3,292)	0	0	(3,292)	967
	(3,075)	0	0	0	0	(3,075)	(5,550)	(3,292)	0	0	(3,292)	(2,258)
Grand Total	1,024,425	934,664	92,198	15,391	1,042,253	(17,828)	87,800	191,782	0	4,381	196,163	(108,363)

Appendix 5

Charnwood Borough Council HRA Revenue Monitoring Report as at December 2023 Period (202309) Based on Original Budget	Full Year Budget £000's	Year-to-Date (YTD)					YTD Variance as % of YTD Budget
		Amount	Accruals	Outstanding PO's	Current Budget	Variance Under/ (Over)	
		£000's		£000's	£000's	£000's	
<u>General Management</u>							
Repairs & Maintenance							
Employee Related Costs	3,350	2,554	0	0	2,482	(71)	-2.9%
All Other Controllable Costs	3,296	2,601	115	143	2,371	(487)	-20.5%
Controllable Income	(54)	(23)	0	0	(40)	(18)	43.6%
Total Repairs & Maintenance	6,592	5,132	115	143	4,814	(576)	-12.0%
Allocations & Lettings							
Employee Related Costs	953	685	57	116	715	(143)	-20.0%
All Other Controllable Costs	21	11	0	2	15	2	11.9%
Controllable Income	(30)	0	0	0	0	0	0.0%
Total Allocations & Lettings	944	696	57	118	730	(141)	-19.3%
Housing Strategy							
Employee Related Costs	117	81	10	10	88	(13)	-15.1%
All Other Controllable Costs	19	3	0	1	1	(3)	-292.2%
Controllable Income	0	1	0	0	0	(1)	0.0%
Total Housing Strategy	137	85	10	10	89	(17)	-19.0%
Supervision & Management							
Employee Related Costs	2,847	2,230	0	0	2,135	(96)	-4.5%
All Other Controllable Costs	1,858	1,299	109	198	1,397	(209)	-15.0%
Controllable Income	(226)	(155)	0	0	(170)	(16)	9.3%
Total Supervision & Management	4,479	3,375	109	198	3,362	(320)	-9.5%
<u>Total General Management</u>	12,151	9,288	291	469	8,994	(1,054)	-11.7%
<u>Rents, Rates and Other Charges</u>							
Rents, Rates and Other Charges							
Employee Related Costs	1	0	0	0	1	1	100.0%
All Other Controllable Costs	372	399	0	0	293	(106)	-36.1%
Total Rents, Rates and Other Charges	373	399	0	0	294	(105)	-35.6%
<u>Total Rents, Rates and Other Charges</u>	373	399	0	0	294	(105)	-35.6%
Grand Total	12,524	9,687	291	469	9,289	(1,159)	-12.5%

Income							
Dwelling Rent Income - Gross	(23,861)	(18,539)	0	0	(18,539)	0	0.0%
Dwelling Rent Void loss	1,150	1,345	0	0	893	(452)	-50.6%
Net Dwelling Rent Income	(22,711)	(17,195)	0	0	(17,646)	(451)	2.6%
Non-Dwelling Rent	(576)	(458)	0	0	(427)	31	-7.3%
Non-Dwelling Rent Void Loss	174	147	0	0	129	(18)	-14.1%
Net Non Dwelling Rent Income	(402)	(311)	0	0	(298)	13	-4.4%
Charges for Services & Facilities - Charge	(714)	(435)	0	0	(423)	12	-2.7%
Charges for Services & Facilities - Void Loss	145	118	0	0	107	(11)	-10.0%
Net Charges for Services and Facilities	(569)	(317)	0	0	(316)	1	-0.3%
Total Income	(23,682)	(17,822)	0	0	(18,259)	(437)	2.4%

Appendix 6

Direct Employee Related Costs	Full Year		As at December 2023 202309					Variance £000's	
	Current Budget	Current Budget	Amount	Accruals	Outstanding PO's	Total			
	£000's	£000's	£000's	£000's	£000's	£000's			
Salaries-Basic	7,376	5,512	3,243	0	0	3,243	2,269	Favourable	
Employers NI	0	0	318	0	0	318	(318)	Adverse	
Employer Pension Costs	0	0	1,085	0	0	1,085	(1,085)	Adverse	
Apprentice Levy	21	16	12	0	0	12	3	Favourable	
Corporate Managed Vacancy Savings	(183)	(137)	0	0	0	0	(137)	Adverse	
Subtotal Net Salaries	7,213	5,390	4,658	0	0	4,658	732	Favourable	
Agency Staff	0	0	863	67	125	1,055	(1,055)	Adverse	
Added Years	14	0	(2)	0	0	(2)	2	Favourable	
Travel Exps/Car Allowance	127	95	84	0	0	84	11	Favourable	
Subtotal Other Direct Employee Costs	141	95	945	67	125	1,138	(1,043)	Adverse	
Total Direct Employee Costs	7,354	5,485	5,603	67	125	5,796	(310)	Adverse	

Utilities	Full Year		As at December 2023 202309					Variance £000's	
	Current Budget	Current Budget	Amount	Accruals	Outstanding PO's	Total			
	£000's	£000's	£000's	£000's	£000's	£000's			
Premises Insurance Premiums	34	25	17	0	0	17	9	Favourable	
Subtotal Insurance Premiums	34	25	17	0	0	17	9	Favourable	
Electricity	295	178	183	0	1	184	(6)	Adverse	
Gas	304	190	187	0	0	187	3	Favourable	
Metered Water Charge	60	30	28	0	0	28	1	Favourable	
Subtotal Utilities	660	397	398	0	1	399	(2)	Adverse	
NNDR	13	13	13	0	0	13	0	Favourable	
Subtotal NNDR & BID	13	13	13	0	0	13	0	Favourable	
Total Utilities	707	435	428	0	1	428	7	Favourable	

Contracts	Full Year		As at December 2023 202309					Variance £000's	
	Current Budget	Current Budget	Amount	Accruals	Outstanding PO's	Total			
	£000's	£000's	£000's	£000's	£000's	£000's			
Environmental Services Contract - Basic	42	32	32	0	0	32	(0)	<i>Adverse</i>	
Subtotal Environmental Services (Serco)	42	32	32	0	0	32	(0)	Adverse	
MOS Contract - Basic	172	129	115	0	14	129	(0)	<i>Adverse</i>	
MOS Contract - Variations	3	2	2	0	1	3	(0)	<i>Adverse</i>	
Subtotal MOS Contract - (Idverde)	175	131	117	0	15	132	(0)	Adverse	
Total Contracts	218	163	148	0	15	163	(0)	Adverse	

Income	Full Year		As at December 2023 202309					Variance £000's	
	Current Budget	Current Budget	Amount	Accruals	Outstanding PO's	Total			
	£000's	£000's	£000's	£000's	£000's	£000's			
Rent-Dwellings	(23,861)	(18,539)	(18,539)	0	0	(18,539)	0	Favourable	
Voids - Rent	1,150	893	1,345	0	0	1,345	(452)	Adverse	
Subtotal HRA Dwelling Rents	(22,711)	(17,646)	(17,195)	0	0	(17,195)	(451)	Adverse	
Rent - Land	(7)	(5)	(9)	0	0	(9)	3	Favourable	
Rent-Garages	(419)	(310)	(331)	0	0	(331)	21	Favourable	
Garage Site Rent	(7)	(5)	(6)	0	0	(6)		Favourable	
Rent - Shops	(143)	(106)	(112)	0	0	(112)	6	Favourable	
Voids - Garage Rent	156	115	127	0	0	127	(11)	Adverse	
Voids - Shops Rent	19	14	20	0	0	20	(7)	Adverse	
Subtotal HRA Non Dwelling Rent	(402)	(298)	(311)	0	0	(311)	12	Favourable	
Voids - Council Tax	8	6	8	0	0	8	(2)	Adverse	
Voids - Central Heating Charges	28	21	22	0	0	22	(2)	Adverse	
Voids - Hostel Service Charges	3	2	5	0	0	5	(3)	Adverse	
Voids - Comm Facil Charge	85	63	66	0	0	66	(3)	Adverse	
Voids - Warden Charge	15	11	11	0	0	11	(0)	Adverse	
Voids - Off Street Parking	0	0	0	0	0	0	0	Favourable	
Water and Sewerage charges -	(0)	(0)	(0)	0	0	(0)	(0)	Adverse	
Voids - Communal Flat Cleaning Charge	6	4	6	0	0	6	(1)	Adverse	
Communal Flat Cleaning Charge	(91)	(67)	(70)	0	0	(70)	3	Favourable	
Flats Service Charge	(150)	(10)	0	0	0	0	(10)	Adverse	
Shops Service Charge	(10)	(3)	0	0	0	0	(3)	Adverse	
Central Heating S Charges	(80)	(59)	(63)	0	0	(63)	3	Favourable	
Warden Service Charges	(64)	(47)	(49)	0	0	(49)	2	Favourable	
Comm Facil Serv Charges	(276)	(204)	(220)	0	0	(220)	16	Favourable	
Hostel Service Charges	(26)	(19)	(20)	0	0	(20)	1	Favourable	
Council Tax Recharged	(17)	(12)	(13)	0	0	(13)	1	Favourable	
Subtotal HRA Charges for Services and Facilities	(569)	(316)	(317)	0	0	(317)	1	Favourable	
Total Income	(23,682)	(18,259)	(17,822)	0	0	(17,822)	(438)	Adverse	

Everything else	Full Year		As at December 2023 202309					Variance £000's	
	Current Budget £000's	Current Budget £000's	Amount £000's	Accruals £000's	Outstanding PO's £000's	Total £000's			
Indirect Employee Expenses	41	31	31	0	1	32	(1)	Adverse	
Subtotal other Employees	41	31	31	0	1	32	(1)	Adverse	
Repairs & Maintenance	584	433	303	59	50	412	20	Favourable	
Grounds Maintenance Costs	3	1	0	0	1	1	0	Favourable	
Rents	3	2	7	0	0	7	(5)	Adverse	
Cleaning & Domestic Supplies	28	21	7	6	4	16	5	Favourable	
Subtotal other Premises	617	456	316	65	55	436	20	Favourable	
Direct Transport Costs	50	37	41	0	7	48	(10)	Adverse	
Contract Hire & Op Lease	0	0	0	0	0	0	(0)	Adverse	
Subtotal other Transport	50	37	41	0	7	48	(11)	Adverse	
Equipment, Furniture & Materials	86	60	42	15	7	64	(4)	Adverse	
Catering	0	0	0	0	0	0	(0)	Adverse	
Clothing Uniform & Laundry	41	25	10	0	15	26	(1)	Adverse	
Printing, Stationery etc	62	46	46	0	0	46	(0)	Adverse	
Services	121	74	44	2	9	55	19	Favourable	
ICT & Communications	113	89	47	0	57	104	(15)	Adverse	
Expenses	3	2	3	1	0	4	(2)	Adverse	
Grants & Subscriptions	104	82	79	10	0	89	(7)	Adverse	
Contribution to Provisions	118	0	0	0	0	0	0	-	
Miscellaneous/Services Expenses	21	16	2	11	2	15	1	Favourable	
Subtotal other Supplies & Services	667	394	273	40	90	403	(10)	Adverse	
Housing Benefit	1	0	0	0	0	0	0	Favourable	
Relocation Assistance	16	12	24	0	0	24	(12)	Adverse	
Decants-Tenant Removal	8	6	12	0	4	16	(10)	Adverse	
Subtotal other Transfer Payments	25	18	36	0	4	40	(21)	Adverse	
Government Grants	(30)	0	(18)	0	0	(18)	18	Favourable	
Other Grants Reimbursements & Contributions	(74)	(58)	(22)	0	0	(22)	(36)	Adverse	
Fees & Charges	(119)	(88)	(92)	0	0	(92)	4	Favourable	
Fees & Charges	(126)	(28)	(22)	0	0	(22)	(5)	Adverse	
	(349)	(173)	(154)	0	0	(154)	(19)	Adverse	
Total Everything else	1,050	763	544	105	157	805	(42)	Adverse	
Grand Total	(11,130)	(8,971)	(8,135)	291	469	(7,374)	(1,597)	Adverse	

Appendix 7

Employee Costs Analysis - General Fund Only (Table 1)

Direct Employee Related Costs		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	YTD <u>2023-2024</u>	Full Year <u>2023-24</u>	<u>2023-24</u>	Draft <u>2024-25</u>
Account	Account(T)	Actual £	Actual £	Actual £	Actual £	Actual £	Actual £	Forecast £	Budget £	Budget £
A0101	Salaries-Basic	12,336,289	12,659,144	12,652,682	9,548,802	9,206,712	7,503,241	10,004,322	14,759,100	15,617,300
A0108	Apprentice Levy	36,396	29,720	38,167	37,533	39,261	32,354	43,139	39,100	38,200
A0110	Employers NI	-	-	-	644,443	951,347	736,839	982,453	-	-
A0120	Employer Pension Costs	-	-	-	2,429,021	2,949,068	2,458,799	3,278,399	-	-
	Subtotal Direct Salaries	12,372,684	12,688,864	12,690,848	12,659,798	13,146,388	10,731,234	14,308,313	14,798,200	15,655,500
A0102	Compensation Pay	27,637 -	26,137	79,716	90,237	260,238	28,462	28,462	3,600	-
A0111	Commuted Added Years	-	-	3,584	100,362	140,755	-	-	-	-
A0112	Added Years	88,742	88,780	76,153	70,754	71,103	10,835	60,268	83,400	65,000
A0130	Phone Allowances-Payroll	1,668	1,329	-	-	-	-	-	2,200	2,200
A0151	Fees	60,814	99,018	6,917	22,976	35,189	55,367	73,823	61,800	52,900
A0152	Election Fees	13,892	277,638	-	8,323	-	158,482	158,482	109,000	-
A0170	Emergency Response Payments	600	583	471	374	367	246	329	600	600
	Subtotal Other Direct Salaries	193,353	441,211	166,841	293,025	507,651	231,723	321,363	260,600	120,700
A0153	Agency Staff	799,826	837,803	620,746	797,497	1,391,492	1,081,427	1,441,902	500,300	-
	Grand Total	13,365,864	13,967,878	13,478,435	13,750,321	15,045,531	12,044,384	16,071,578	15,559,100	15,776,200

Employee Costs Analysis - Housing Revenue Account Only (Table 2)

Direct Employee Related Costs		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	YTD <u>2023-2024</u>	Full Year <u>2023-24</u>	<u>2023-24</u>	Draft <u>2024-25</u>
Account	Account(T)	Actual £	Actual £	Actual £	Actual £	Actual £	Actual £	Forecast £	Budget £	Budget £
A0101	Salaries-Basic	4,783,548	4,856,142	5,106,286	3,969,152	4,015,091	3,242,923	4,323,897	7,375,500	7,952,800
A0108	Apprentice Levy	14,373	13,992	14,290	14,519	15,106	12,321	16,428	20,700	20,700
A0110	Employers NI	-	-	-	257,040	401,951	317,614	423,485	-	-
A0120	Employer Pension Costs	-	-	-	976,927	1,306,359	1,085,206	1,446,941	-	-
	Subtotal Direct Salaries	4,797,920	4,870,135	5,120,575	5,217,638	5,738,507	4,658,064	6,210,752	7,396,200	7,973,500
A0102	Compensation Pay	17,225	7,725	-	-	-	-	-	-	-
A0112	Added Years	14,040	14,931	14,821	7,390	10,158	1,548	8,610	14,000	14,000
A0130	Phone Allowances-Payroll	393	187	-	-	-	-	-	-	-
	Subtotal Other Direct Salaries	31,658	7,393	14,821	7,390	10,158	1,548	8,610	14,000	14,000
A0153	Agency Staff	428,761	559,351	609,768	377,127	662,992	862,567	1,150,089	-	-
	Grand Total	5,258,340	5,436,878	5,745,164	5,602,156	6,411,656	5,519,083	7,369,450	7,410,200	7,987,500